



ST. MICHAEL THE ARCHANGEL CATHOLIC PARISH

We are a Stewardship Parish
Time, Talent and Treasure Guide
2016-2017



TABLE OF CONTENTS

Stewardship of Time, Talent & Treasure	3
Key to Symbols	4
Councils	
Parish Council.....	5
Finance Council	5
Liturgy	
Altar Linens	6
Altar Servers.....	6
Art and Environment.....	6
Choir.....	6
Divine Dusters	7
Extraordinary Ministers of Holy Communion	7
Extraordinary Ministers of Holy Communion to the Sick/Homebound.....	8
Greeters	8
Lectors.....	8
Perpetual Adoration	8
Prayer Chain.....	8
Sacristan.....	8
Ushers	8
Christian Formation	
Adult Education/Small Group Scripture Study.....	9
Christ Renews His Parish.....	9
CHOSEN Confirmation Facilitator (7 th & 8 th Grade)	9
College Outreach	9
High School Youth Ministry Core Team	9
Marriage Preparation Mentor Couples.....	9
Men of St. Michael.....	10
Neighborhoods of St. Michael Team	10
Religious Education (K-6) Catechist/Aide/Support	10
Rite of Christian Initiation of Adults (RCIA) Core Team/Sponsor.....	10
Special Needs Prayer Group	10
Teen Sunday Dinners Team	10
Vacation Bible School (VBS)	11
Vocations Ministry	11
Women’s Circles	11
Women of St. Michael	11
Education	
Preschool Advisory Committee.....	12
School Advisory Committee.....	12

Community Service

Blood Drive.....	12
Catholic Charities Food Pantry.....	12
Christmas In October	13
Companions in Faith	13
Early Childhood Enrichment	13
Gifts for the Christ Child.....	13
Honduras Mission	14
Red Bag/Green Bag.....	14
Respect Life.....	14
St. Joseph Table	14
St. Mary's Food Kitchen	15
Stephen Ministry.....	15

Parish Service

"A" Team Volunteer.....	16
Communications Committee	16
Funeral Luncheons.....	16
Gardening Angels.....	16
Meals for the Sick.....	16
New Member Welcome and Registration	16
Parish Office Support.....	16
Rectory Meals	17
Snow Angels.....	17

Fellowship

American Heritage Girls	17
Boy Scouting/Cub Scouting.....	17
Defenders' Ball Committee.....	17
Knights of Columbus	17
Mothers of Young Children.....	18
Sports Commission	18

Social

Social Committee	18
Bunco	18
Dinner for 8.....	18
Donut Sunday.....	19
Family Bingo Night	19
Father/Daughter & Mother/Son Events	19
JOYs.....	19
New Member Social.....	19
Parish Picnic	19

STEWARDSHIP OF TIME, TALENT & TREASURE

During this Year of Mercy, Pope Francis declared, “The Name of God is Mercy.” God’s mercy is especially made manifest in that *while we were yet sinners, Christ died for us.* (Rom 5:8)

Stewardship flows out of gratitude for God’s mercy and is the way we extend that mercy to others. In other words, stewardship is our “Response to God’s Mercy.”

Stewardship of Time

We all make time for what’s most important! Our annual stewardship renewal gives us the opportunity to reflect upon whether Christ is truly at the center of our lives. In fact, the best way to show how thankful we are for God’s mercy is by giving God our worship and thanks at Mass each Sunday and Holy Day. Please renew your dedication to daily prayer and also to family prayer, especially by praying the rosary or chaplet of Divine Mercy.

Stewardship of Talent

God’s mercy flows to others when we share our talents. So many of our parishioners live out the corporal and spiritual works of mercy through their involvement with our parish ministries. Please take time to review the over 70 different and vibrant ministries in the parish and the many ways you can share your talents.

Stewardship of Treasure

We spend our money on what’s most important to us. Your financial offering to the parish helps to spread the Good News of God’s Mercy. As a guidepost we ask each parishioner to consider a 5% gift of their income to the parish. Also, each year we ask that parishioners consider a modest increase in their giving to offset the annual cost of living. Each year expenses rise such as utilities, the cost of maintenance on our buildings, and health insurance premiums. The greater the generosity and the greater the sacrifice, the greater the joy.

KEY

TIME COMMITMENTS

- 🕒 Meets or requires participation once or twice per year
- 🕒🕒 Meets or requires participation about 3-6 times per year
- 🕒🕒🕒 Meets or requires participation about monthly or bi-weekly
- 🕒🕒🕒🕒 Meets or requires participation about weekly

REQUIREMENTS

- ☑ Special training required
- > Requires VIRTUS training if age 16 or older

VIRTUS TRAINING

Anyone involved in a ministry that works with children in any capacity at St. Michael the Archangel, e.g., Religious Education classes, coaching, lunchroom duty, Scouts, Vacation Bible School, must take the VIRTUS (Protecting God's Children) class. Classes are scheduled periodically throughout the year. Please contact the Parish Office for more information at 913-402-3900.

COUNCILS

Parish Council

Advises pastor on present operations and future goals of the parish and serves as liaison to each of St. Michael's committees or ministries, which requires attendance at their assigned committees monthly meetings. Consists of 12 members, each serving a three-year term.

Time Commitment: ⌚⌚⌚⌚

Parish Council 2016-2017

3rd Year	2nd Year	1st Year
Casey Carrigan	Dan Crumb	Meredith Kluitier
Joan Charbonneau	Karen Dehais	Bill Meyer
Paul Klehn	Rita Oltjen	Brandon Schmidt
Mark Schieffer	Chris Talarico	

Finance Council

Assists pastor with proper financial management of the parish, including annual budget preparation, establishment of financial policies and controls, supervision of operations and Capital Campaign drives and other ad hoc financial issues. Consists of 12 members, each serving a three-year term.

Time Commitment: ⌚⌚⌚⌚

Finance Council 2016-2017

3rd Year	2nd Year	1st Year
Dan Dolan	Tim Barron	Jason McClure
Grace Carrubba	Troy Kuhn	Steve Schenck
Lynn Gossman	Michael O'Boyle	John Sweeney
Barb Olberding	Kevin Tessmer	

LITURGY

Altar Linens

Keep the linens used during Mass clean, ironed and in good repair. Ironing is a required skill for this ministry.

Time Commitment: 🕒🕒

Altar Servers

Assist priests during Mass. Must be 5th grade or older.

Time Commitment: Participation may vary depending on the number of participants

Art and Environment

Help to decorate the church to create an environment that reflects the liturgy and the liturgical season. Extra help especially needed for set up and tear down of decorations for Advent, Christmas, Lent and Easter.

Time Commitment: 🕒🕒🕒

Choir/Music Ministry >

Volunteer music ministry activities are open to all parishioners interested in supporting and strengthening our parish music ministry. There are opportunities for all ages and levels of experience and training, as well as non-musical support.

Time Commitment: 🕒🕒🕒🕒

St. Michael Choir (September – May)

Our intergenerational parish choir is founded on the Ward Method of Catholic Music Education and affiliated with the Royal School of Church Music in America.

Adults

Weekly rehearsal: THU 7:00 – 8:30 pm

Service at liturgy: twice each month at 10:30 am Mass

High School Youth Grades 9 – 12

Weekly rehearsal: THU 7:00 – 8:30 pm or 4:00 – 5:30 pm

Service at liturgy: twice each month at 10:30 am Mass

Children Grades 3 – 8

Parochial, Public or Home School

Rehearsal: weekly

Service at liturgy: twice each month at 10:30 am Mass

Agape Ensemble

For singers and instrumentalists.

Rehearsal: weekly

Service at liturgy: 5pm on Sundays

> *Requires the completion of VIRTUS training if over age 16.*

Formal training is required.

Training Choir Grades 1-2

Singing Class: MON and WED or TUE and THU 3:30-4:20pm

Service at liturgy: Christmas Eve at 4:00pm Mass, Easter Sunday at 10:30am Mass,
Mother's Day at 10:30am Mass

Cantor Guild

Leaders of prayer and song in parish liturgy and catechesis, affiliated with the National Association of Pastoral Musicians. There are occasional seminars on various musical and liturgical topics.

Cantors & Psalmists—Adults & Confirmed Youth

Rehearsals: Monthly by appointment

Service at Liturgy: Varies depending upon number of participants

Hospitality and Administration

Provide non-musical support to those involved in Music Ministry.

Music Library Assistant

Assist Music Librarian with weekly filing and distribution of printed music. Volunteers as needed on weekdays as arranged with Music Librarian.

Food Preparation and Service

Volunteers needed to help with coordination and preparation of occasional pot-luck choir dinners.

Photography, Recording & Documentation

Volunteers needed to photograph music ministry activities, to make audio recordings, and to document events and activities to help us "tell our story".

St. Michael Ortatorio Society

Provide non-musical support for concerts and sacred arts events.

Printed program assembly

Promotion and publicity

Ushers

Music Ministry Committee

Provide support and advice to Music Director, and assist with promotion of music ministry within parish through committee liaisons as well as strategic planning and evaluation.

Monthly meetings

Divine Dusters

Help to maintain the interior of the church and Adoration Chapel by dusting pews, sanctuary and sacristy, vacuuming and picking up trash.

Time Commitment: 🕒🕒🕒

Extraordinary Ministers of Holy Communion

Distribute Holy Communion to parishioners during Mass.

Time Commitment: Participation may vary depending on the number of participants

> *Requires the completion of VIRTUS training if over age 16.*

Formal training is required.

Extraordinary Ministers of Holy Communion to the Sick & Homebound

Distribute Holy Communion on Sunday and/or Wednesday morning to homebound parishioners and those Catholics who are in nursing home and assisted-living facilities within our boundaries. Must be Extraordinary Minister of Holy Communion.

Time Commitment: 🕒🕒🕒, Approximately 1.5 hours per month.

Greeters

Greet and welcome parishioners as they come to Mass.

Time Commitment: Participation may vary depending on the numbers of participants

Lectors

Proclaim scripture, petitions and announcements during Liturgy.

Time Commitment: Participation may vary depending on the number of participants

Perpetual Adoration

Meditate and pray before the Blessed Sacrament in the Adoration Chapel one hour per week, which you choose.

Time Commitment: 🕒🕒🕒🕒

Prayer Chain

Pray for those in need from our parish and/or their friends and relatives.

Time Commitment: Prayer can be done anywhere, anytime.

Prayer Line Coordinator: 🕒🕒🕒

Prayer Line Participants: Participation varies to fit your schedule

Sacristan

Helps prepare for Mass by preparing vessels for Holy Communion, setting up the altar, and laying out the lectionary and Roman Missal. Cleans vessels after Mass and puts away things as needed. Oversees Extraordinary Ministers at their assigned Masses.

Must be Extraordinary Ministers of Holy Communion

Time Commitment: 🕒🕒🕒🕒

Ushers

Assist at liturgy in greeting, assisting with seating, taking up collections, passing out information during Mass and distributing bulletins. Scheduled for four masses in one month, three times per year.

Time Commitment: 🕒🕒🕒

> *Requires the completion of VIRTUS training if over age 16.*

Formal training is required.

CHRISTIAN FORMATION

Adult Education/Small Group Scripture Study

Provides opportunity for parishioners to learn more about our faith and God's word. Focuses on topics that are pertinent to adults and help them live out our Catholic faith. Examples include: Wednesday Morning Bible Study and School of Faith.

Time Commitment: Participation varies to fit your schedule or interests

Coordinators: 🕒🕒🕒🕒

Group Leaders: 🕒🕒🕒🕒

Participants: 🕒🕒🕒🕒

Christ Renews His Parish

Christ Renews His Parish, or CRHP, is a weekend retreat designed to help renew our faith by bringing members of the St. Michael the Archangel community together in Christ. Separate weekends for men and women. For parishioners 21+. No cost.

Time Commitment:

CRHP participant: 🕒🕒🕒

CRHP food preparation: 🕒

CHOSEN Confirmation Facilitator (7th and 8th) >

The CHOSEN program is open to all 7th and 8th grade public school and homeschool children who are preparing for Confirmation. The adult facilitator, in a small group setting, guides each student in their understanding of the weekly CHOSEN lesson. Classes meet most Wednesday nights throughout the school year; minimal preparation prior to the class is required.

Time Commitment: 🕒🕒🕒🕒

College Outreach

Supports college students of the parish through distribution of care packages that include snacks and words of encouragement and prayer, especially during finals each semester. Volunteers are needed to help prepare care packages and maintain current mailing list of our college students.

Time Commitment: 🕒

High School Youth Ministry Core Team >

We are in need of adults who want to build relationships with teenagers and help them grow in their faith. The Core Team helps facilitate games, lead small group discussions, give an occasional talk and hang out with the teens. We are also in need of any adults would like to lead weekly small groups (outside of youth group), provide snacks for special events and/or chaperone special events.

Time Commitment: 🕒🕒🕒🕒

Marriage Preparation Mentor Couples

Facilitate marriage preparation for engaged couples. Lead couples must complete training by the Archdiocese which is a two weekend time commitment. All lead couples must be practicing Catholics and married for at least 3 years. Once trained the lead couple is assigned engaged couples by the Archdiocese.

Time Commitment: 🕒

> *Requires the completion of VIRTUS training if over age 16.*

Formal training is required.

Men of St. Michael

Meets every Thursday after 6:40am Mass until 8:00am to reflect on the upcoming Sunday Mass scripture readings and deepen knowledge of scripture and prayer life.

Time Commitment: Participation varies to fit your schedule or interests

Neighborhoods of St. Michael Team

The goal of the Neighborhoods of St. Michael is to bring about a more intimate sense of community within our large parish, to share the joy of the gospel, to welcome new members to the parish, to enliven the faith of our parishioners and to reach out to those within in our neighborhoods who have either fallen away from the faith or who have no faith affiliation. To accomplish this we have divided our parish into eight geographic neighborhoods. Each neighborhood will be served by a dedicated team of parishioners. The work of evangelization is all about forming relationships. Volunteers are needed to serve on their neighborhood team or to simply participate in your local neighborhood community.

Time Commitment: 🕒🕒

Religious Education (Kindergarten – 6th Grade) >

Religious education is open to all public school or homeschool children at St. Michael. Classes meet weekly on Tuesdays and Wednesdays. Catechists will need to prepare class lessons. Aides can help with the lesson planning or just help in a classroom.

Time Commitment:

Religious Education Catechists: 🕒🕒🕒🕒

Religious Education Catechist Aides: 🕒🕒🕒🕒

Religious Education Office Support: Participation varies to fit your schedule or interests

Rite of Christian Initiation of Adults (RCIA) Core Team/Sponsor

RCIA is for those who are not Catholic and want to learn about Catholicism and enter the Catholic Church or finish their sacraments. Each candidate must have a sponsor to walk with them through the process. We also have a core team to help the RCIA coordinator with various needs. Catholic parishioners can attend as participants just to learn more about our faith. Classes meet Thursday evenings from 7-9pm from September until April.

Time Commitment:

RCIA Sponsors: 🕒🕒🕒🕒

RCIA Core Team Members: 🕒🕒🕒🕒

Special Needs Prayer Group

A monthly bible study, prayer and support group for parents of children with special needs. Come grow in your faith and experience fellowship with other catholic parents of children with special needs.

Time Commitment: Participation varies to fit your schedule or interests

Teen Sunday Dinner Team >

Help serve meals for high school teens after 5pm Mass before 6:30pm youth group.

Time Commitment: Participation varies to fit your schedule or interests

> *Requires the completion of VIRTUS training if over age 16.*

Formal training is required.

Vacation Bible School (VBS) >

Provides a week of spiritual growth and fun for children ages 4 through 6th grade with Bible stories, crafts, drama, recreation and singing. Program runs for five consecutive mornings in June.

Time Commitment: Participation varies to fit your schedule or interests

VBS Station Coordinator: ⌚⌚

VBS Pre-Program Volunteer: ⌚⌚

VBS on-Site Volunteer: ⌚

Vocations Ministry

Promotes religious vocations to the youth of the parish and provides education to parishioners regarding vocations through the following programs: Project Andrew for high school boys, the Vocations Club, the Vocations Crucifix Program, Club 31 (praying for vocations), Serra Club, Vocation Essay, Holy Thursday where the kids do an appreciation of the priests, Encounter with God's Call (follow up to Project Andrew), the Archbishop's Quo Vadis Retreat, Priest Appreciation Weekend, and other activities brought to our attention through the Archdiocese Vocations Office.

Time Commitment: ⌚⌚

Women's Circles

Circles are designed for women of the parish to build spiritual friendships with other St. Michael women in a wide variety of faith-based activities. Small groups meet in homes at times convenient to the group. Monthly meetings provide the time and place to socialize and share faith in small groups. Each circle has a different focus, such as reading books, watching movies, guest speakers or the rosary. There are currently 4 Circles in which to be a part.

Time Commitment: Participation varies to fit your schedule or interests

Women of St. Michael

Women of St. Michael (WOSM) is for all women of St. Michael the Archangel. Different events are arranged throughout the year to provide faith, fellowship, and fun for the women of the parish.

Time Commitment: Participation varies to fit your schedule or interests

- > *Requires the completion of VIRTUS training if over age 16.*
- Formal training is required.*

EDUCATION

Preschool Advisory Committee (PAC)

The PAC supports and advises the preschool administration and pastor in their efforts to uphold the preschool's mission, values and goals. The function of the PAC is to support, strengthen and assure the future of St. Michael's Preschool. The committee is open to all parishioners, with or without children enrolled at the preschool. The committee consists of up to 12 appointed parishioners each serving a three-year term. Meets monthly, August through May.

Time Commitment: 🕒🕒

School Advisory Committee (SAC)

Supports and advises the school administration and pastor in their effort to uphold the parish school's mission, values and goals. The committee is open to all parishioners, with or without children enrolled at the school, who are interested in supporting and strengthening the parish school. The committee consists of nine appointed members, each serving a three-year term. Meets monthly, September through May.

Time Commitment: 🕒🕒🕒

COMMUNITY SERVICE

Blood Drive

The Blood drive supports the Community Blood Center and are held 4 times per year. All blood drives are held on the St. Michael campus and run from 1-7pm.

Time Commitment: 🕒

- Blood Drive Coordinator
- Blood Drive After-Mass Promoter
- Blood Drive Day-of Assistant
- Blood Drive Blood Donor

Catholic Charities Food Pantry

Help stock the Catholic Charities food pantry in Olathe. The food drive is held monthly on the third Sunday. We need help coordinating the food drive and loading the truck each month. Donations of food and personal hygiene products are needed each month.

Time Commitment: 🕒🕒🕒

- Catholic Charities Food Pantry Food Drive Coordinator
- Catholic Charities Food Pantry Monthly Coordinator
- Catholic Charities Food Pantry Food Donor

- > *Requires the completion of VIRTUS training if over age 16.*
- ☑ *Formal training is required.*

Christmas in October

Help repair needy homes in the Kansas City metro area. Held the second Saturday in October.

Time Commitment: ①

- Christmas in October Coordinator
- Christmas in October House Captain
- Christmas in October Supply Provider
- Christmas in October Worker

Companions in Faith

Companions in Faith is a relationship between St. Michael the Archangel and Our Lady of Unity parishes. The purpose of Companions in Faith is to bring our communities together to fulfill and respect the spiritual, temporal, educational and social needs of our parishioners through the sharing of our blessings. The committee brings parishioners from both parishes together to discuss both parishes' strengths and weaknesses and find ways that we can serve each other as well as deepen our relationship with each other. Volunteers are needed to implement these programs such as volunteering in Our Lady of Unity School, helping with various service projects and attending Our Lady of Unity events. New members to the Committee are always welcome.

Time Commitment: Participation varies to fit your schedule or interests

Early Childhood Enrichment (ECE) >

Provides support to low-income preschools including Angels of Grace Family Center in Kansas City, Kansas through literacy-based theme visits. The group visits the center two to three times on a weekday morning, reads to the children, does a small craft with them, plays a game, sings, and colors. The committee brings a positive impact and love and support to the children while promoting literacy.

Time Commitment:

ECE Chair/Co-Chair: ①①①, Creates theme craft, buys supplies/books and organizes for visit. Manages budget.

ECE Volunteer Coordinator: ①①①, Contacts volunteers/coordinates group for each visit

ECE Christmas Gift Bag and Book Drive Coordinator: ①①, Coordinates book donations, works with Preschool on toy collection, and organizes donations to deliver to center

ECE Teacher Appreciation: ①①, Coordinates 2 teacher appreciation days for the centers

ECE Volunteer: Participation varies to fit your schedule or interests

Gifts for the Christ Child >

Opportunity to help families in need during the Christmas season. Parishioners select Christmas tree ornaments at mass labeled with everyday essentials. Collection of these items continues through New Year's. In early January, we deliver the items to the programs we support.

Time Commitment:

Gifts for the Christ Child Coordinator: ①①, October - January

Gifts for the Christ Child Mass Collections: ①, 20 minutes before/after mass

Gifts for the Christ Child Sorting/Delivery Volunteer: ①, early January

> *Requires the completion of VIRTUS training if over age 16.*

Formal training is required.

Honduras Mission

Works to build a relationship with and provide support for an orphanage and an elder care facility in Santa Rosa de Copan, Honduras. Volunteers may serve on a mission trip travel team or serve at home within our parish on special projects that support the mission.

Time Commitment:

Honduras Mission Committee Member: 🕒🕒🕒

Honduras Mission Special Projects: 🕒

Honduras Mission Translation (Spanish): 🕒🕒

Honduras Mission Travel Team: 🕒 >

Red Bag/Green Bag

Service project provides Christmas presents (Red Bag) and school supplies (Green Bag) to children in need throughout the Kansas City area. Chairs oversee the entire project. Red Bag volunteers include Packet Preparers, Delivery House Coordinators, Chores for Change Coordinator, Mass Sign-up Volunteers and Delivery Drivers. Green Bag volunteers include Mass Sign-up Volunteers, Packet Preparers, Delivery Houses and Delivery Drivers.

Time Commitment:

Red Bag/Green Bag Chairs: 🕒🕒

Red Bag/Green Bag Step-up Chairs: 🕒🕒

Red Bag/Green Bag Volunteers: 🕒

Respect Life

The Respect Life Committee at St. Michael's serves to witness to and educate on the various life issues important in our Catholic faith. This committee coordinates annual events and activities and shares information regarding Respect Life issues.

Time Commitment:

Respect Life Program Committee Member: 🕒🕒

Respect Life Pro-Life Event Volunteers: Participation varies to fit your schedule or interests

Respect Life Pro-Life List Members: Participation varies to fit your schedule or interests

St. Joseph Table

Brings the parish together as a community and to uphold the "Old Italian Tradition" of making a table to honor St. Joseph on his feast day, March 19th. Help needed to bake, decorate, set up/tear down and sell baked goods. Proceeds go to support the Catholic Charities Food Pantry.

Time Commitment:

St. Joseph Table Lead Committee Member: 🕒🕒, 1st quarter of the year only

St. Joseph Table Baker: 🕒, 1st quarter of the year only

St. Joseph Table Decorator: 🕒, March

St. Joseph Table Set Up/Tear Down: 🕒, March

St. Joseph Table Mass Shift Volunteer: 🕒, March

> *Requires the completion of VIRTUS training if over age 16.*

☑ *Formal training is required.*

St. Mary's Food Kitchen >

St. Michael parishioners prepare and serve food at the St. Mary's Food Kitchen in Kansas City, KS on the first Sunday and third Saturday of every month. Sign-ups to volunteer to serve, prepare a casserole (pans and recipe are provided) or prepare a dessert are available on the website and through Sign Up Genius. Volunteers can sign up for the service dates that best fit their schedules. Site coordinators and Assistant Site coordinators are also needed for each service date.

Time Commitment:

St. Mary's Food Kitchen Coordinator: 🕒🕒🕒

St. Mary's Food Kitchen Assistant Site Coordinator: 🕒🕒🕒

St. Mary's Food Kitchen Server/Food Provider: Participation varies to fit your schedule or interests

Stephen Ministry

Stephen Ministry is a program that equips laypeople to do caring ministry. Fifty hours of formal training is required to become a Stephen Minister. Initial training provides candidates with the basic skills necessary for helping others in a distinctively Catholic/Christian way. Through lecture, discussion, and experiential learning, people learn everything from how to be an effective listener to specific techniques for ministering to grieving people. Once trained, Stephen Ministers serve a minimum of 2 years with on-going time commitments of approximately 5 to 8 hours per month in either one-on-one caring sessions or in continuing education. Training classes occur every 2 years.

Time Commitment: 🕒🕒🕒

- > *Requires the completion of VIRTUS training if over age 16.*
- Formal training is required.*

PARISH SERVICE

"A" Team Volunteer

This is not a committee. There are no meetings to attend. This is a pool of volunteers that will be invited to help when we have parish wide events. There is no specific commitment, only the willingness to be called when volunteers are needed.

Time Commitment: Participation varies to fit your schedule or interests

Communications Committee

Photographers, writers, graphic designers and anyone with a marketing or public relations background to assist internal groups at our Parish with public relations efforts. Also responsible for contacting external publications on behalf of our Church.

Time Commitment: 🕒🕒, Participation varies to fit your schedule or interests

Funeral Luncheons

Prepares and serves funeral luncheons.

Time Commitment: Participation may vary depending on the number of participants and your schedule

Bereavement Food Preparation

Bereavement Luncheon Server

Gardening Angels

Maintain and enhance the Parish grounds by planting, mowing, trimming, weeding, watering, and gathering for special landscaping projects. Choose your own schedule to meet your needs. Equipment is provided.

Time Commitment:

Trimming and Edging Team, Mowing Team, Watering Team: 🕒🕒🕒

Family Adopt-A-Garden: 🕒🕒🕒

Meals for the Sick

Prepare and deliver meals to parish families or individuals in need due to illness or crisis.

Time Commitment: Participation varies to fit your schedule or interests

New Member Welcome and Registration

This is a ministry team that welcomes new members each Sunday Morning. This ministry is responsible for welcoming new members, sharing information about St. Michael's and supplying all the paperwork necessary for new members to get started at St. Michael the Archangel. New Member Welcomes are held each Sunday morning at 10am in the Uriel Conference Room.

Time Commitment: Participation may vary depending on the number of participants

Parish Office Support

Greet people as they walk into the office, answer phones, work with the staff, photocopy, type, file and help prepare for large projects and group mailings. Confidentiality is essential.

Time Commitment: Participation varies to fit your schedule or interests.

> *Requires the completion of VIRTUS training if over age 16.*

Formal training is required.

Rectory Meals

Provide dinner one evening, Monday – Friday, for our priests. Frequency depends on number of participants, but time commitment is usually three meals per year and is flexible with your schedule.

Time Commitment: 🕒

Snow Angels

Help with snow removal from Parish grounds on an as-needed basis.

Time Commitment: Participation may vary depending on the number of participants

FELLOWSHIP

American Heritage Girls >

This scouting program is available to all children grades K-8 of St. Michael parish. Meetings for the students are monthly and parental participation is required at least 1 time per year.

Time Commitment:

American Heritage Girl Leaders: 🕒🕒🕒

American Heritage Girl Participants: 🕒🕒🕒

Boy Scouting/Cub Scouting >

The scouting program is available to all children grades K-8 of St. Michael parish.

Time Commitment: 🕒🕒🕒

- St. Michael Religious Medal Coordinator
- SMA Trooper Consultant
- Troop Leaders/Co-Leaders
- Cub Scout Leadership
- Boy Scout Leadership

Defenders' Ball Committee

Plans all aspects of the yearly, parish-wide fundraiser and social event.

Time Commitment: 🕒🕒

- Auction Items Procurement
- Auction Volunteers
- Decorations Committee
- Trivia Night Committee
- Data Management

Knights of Columbus >

From the moment of our founding in 1882, charity has been the first principle of the Knights of Columbus. Combined with our remaining principles of Unity, Fraternity and Patriotism, the Knights of Columbus at St. Michael the Archangel are committed to: Service, Pro Life Initiatives, Building the Domestic Church and Supporting our Priests and Seminarians. Meetings are held the second Tuesday of each month with numerous volunteer opportunities offered throughout the year. Open to men 18+.

Time Commitment: participation is dependent on your schedule and interests

- > *Requires the completion of VIRTUS training if over age 16.*
- Formal training is required.*

Mothers of Young Children (MOYC) >

St. Michael the Archangel MOYC is a supportive connection between Moms with young children, dedicated to nourishing our own spiritual health, as well as that of our families. We fulfill our mission through activities such as volunteer work, faith study, social events and children's activities and outings. There is something for everyone in Mothers of Young Children. Mothers with children of all ages are welcome.

Time Commitment:

Board Members: 🕒🕒

Member: Participation varies to fit your schedule or interests

Sports Commission >

The designated body for Parish sports that identifies and provides leadership for programs and events to enhance the community aspect of our Parish family. Responsible for providing leadership, support and guidelines in the development of youth sports programs, activities and events.

Time Commitment: 🕒🕒🕒

Sports Commission Volunteer

Youth Sports Directors

Youth Coaches

SOCIAL

Social Committee

The Social Committee chair and co-chair hold periodic committee meetings for the chairs of each of the Social Sub-committees listed below. The meetings assess the strength, stability, volunteer support, fiscal responsibility, and event success of each committee.

Time Commitment: 🕒🕒

Bunco

Bunco is a dice game—a bit like Yahtzee, a bit like craps. It's just an excuse to get out and meet some of your fellow parishioners! The group meets on the 2nd Tuesday of every month, and plays from 7-9PM. There are 12 regular positions, and the location switches between hosts each month. The host provides dessert, drinks, and a gift, and you supply \$5! At the end of the night, some win money.

Time Commitment: Participation varies to fit your schedule or interests

Dinner for 8

The Dinner for Eight groups meet four to five times a year. Each dinner includes the host/hostess and 3-4 other couples. Groups rotate every month so members can get to know and socialize with a variety of people at each dinner. The host home provides the main entrée and attendees bring sides, desserts, etc. Dinner for Eight Kick-off and Wrap-Up parties set the tone for this lively group and we invite new group members to join at any time of the year! There's always room at Dinner for Eight!

Time Commitment: 🕒🕒🕒

> *Requires the completion of VIRTUS training if over age 16.*

☑ *Formal training is required.*

Donut Sunday

Coffee and Donut Sunday is offered following Sunday morning Mass the third Sunday of the month. Members of the committee coordinate and host the event after 7:30, 9:00 and 10:30 Masses. Responsibilities include ordering juice and donuts, setting up, serving, and cleaning up. Volunteers choose which Mass to work and the time commitment is approximately one hour. Families, adults and youth are encouraged to participate.

Time Commitment: 🕒🕒🕒

Family Bingo

This is an annual evening event for kids and adults alike to participate in bingo, win prizes, and socialize. Volunteer responsibilities include event logistics, prize solicitation, and help with set-up and teardown.

Time Commitment:

Family Bingo Chair: 🕒🕒

Family Bingo Volunteer: 🕒

Father/Daughter and Mother/Son Events

These are parish-wide events that occur every other year. One year a father / daughter dance is produced, followed by a mother / son event the following year. This is a great parent / child bonding opportunity, as well as a great fellowship experience. Volunteers are needed to assist with planning and promoting the event.

Time Commitment:

Chair: 🕒🕒

Volunteer: 🕒

JOYs (Just Older Youths)

JOYs is for parishioners 50 years of age and over. We offer social functions and events throughout the year. There are no dues or meetings. Participants pay their own way for any of the outings and events.

Time Commitment: Participation varies to fit your schedule or interests.

New Member Social

New Member Socials occur 3 times a year, on a weekday evening from 6:30 – 8:00 p.m. with a quick setup and cleanup. This committee attends the socials to meet new St. Michael members and to encourage them to become involved in the parish.

Time Commitment: 🕒

Parish Picnic

This committee coordinates the children's activities at the annual parish picnic held on the Feast of St. Michael, normally on the last Saturday in September. Volunteers are needed to coordinate baked good donations, order prizes and games, schedule clowns, purchase necessary supplies, write announcements for the bulletin, transport some supplies and games to the site, and set the games up for the day.

Volunteers may participate in one or more areas and volunteers are always needed on-site to work a minimum ½ hour shift staffing the various children's games at the picnic.

Time Commitment:

Parish Picnic Committee Member: 🕒🕒

Parish Picnic Volunteer: 🕒

> *Requires the completion of VIRTUS training if over age 16.*

Formal training is required.

YOUTH VOLUNTEER OPPORTUNITIES

(Watch for opportunities to sign up for these throughout the year)

Elementary School

Altar Servers (5th Grade and older only)
American Heritage Girls
Children's Choir, Grades 3-8
Cub Scouts
Gardening Angels (with parents)
St. Mary's Food Kitchen (7 and up, with parents)
Training Choir, Grades 1-2

Middle School

Altar Server
American Heritage Girls
Boy Scouts
Catholic Charities Food Pantry Collection
Christmas in October (with parents)
Children's Choir, Grades 3-8
Donut Sunday (with parents)
Gardening Angels (with parents)
Gifts for the Christ Child
Parish Picnic Volunteer
Religious Education Aide
St. Mary's Food Kitchen (with parents)
Sunday Nursery Volunteer
Vacation Bible School Volunteer

High School

Altar Server Captain
Blood Drive (16 and up)
Catholic Charities Food Pantry Collection
CHOSEN Confirmation Facilitator
Christmas in October
Early Childhood Enrichment (ECE)
Extraordinary Minister of Holy Communion (16 and up)
Gardening Angels
Gifts for the Christ Child
High School Choir
Lector (16 and up)
Parish Picnic Volunteer
Perpetual Adoration
Religious Education Aide
St. Mary's Food Kitchen
Usher (16 and up)
Vacation Bible School volunteer

- > *Requires the completion of VIRTUS training if over age 16.*
- Formal training is required.*

APPENDIX I

OPPORTUNITIES BY AREA OF INTEREST

Activities for Families

Catholic Charities Food Pantry
Donut Sunday
Family Bingo
Father/Daughter & Mother/Son Events
Gardening Angels
Gifts for the Christ Child
Greeters
Mothers of Young Children
Parish Picnic
Prayer Chain
St. Mary's Food Kitchen

Adult Fellowship

Adult Education/Scripture Study
Bunco
Christ Renews His Parish Retreat
Dinner for 8
JOYs
Knights of Columbus
Men of St. Michael
Mothers of Young Children
Neighborhoods of St. Michael
Women's Circles
Women of St. Michael

Artistry

Art and Environment
Defenders' Ball Decorations

Clerical Support

Parish Office Support
Religious Education Office Support

Cooking/Baking/Serving Food

Donut Sunday
Funeral Luncheons
Meals for the Sick
Rectory Meals
St. Joseph Table
St. Mary's Food Kitchen
Teen Sunday Dinners Team

Helping Others In Need

Catholic Charities Food Pantry
Christmas in October
Companions in Faith
Blood Drive Volunteer
Early Childhood Enrichment (ECE)
Extraordinary Ministers of Holy Communion to the Sick and Homebound
Funeral Luncheons
Gifts for the Christ Child
Honduras Mission
Meals for the Sick
Red Bag/Green Bag
Special Needs Prayer Group
St. Mary's Food Kitchen
Stephen Ministry

Hospitality

Donut Sunday
Greeters
New Member Welcome and Registration
New Member Social

Housekeeping

Altar Linens
Divine Dusters
Gardening Angels
Rectory Cleaning
Snow Angels

Leadership

Finance Council
Parish Council
Preschool Advisory Committee
School Advisory Committee
Sports Commission

- > *Requires the completion of VIRTUS training if over age 16.*
 Formal training is required.

Learning About Our Faith

Adult Education/Scripture Study
Christ Renews His Parish Retreat
CHOSEN – 7th & 8th Confirmation
High School Youth Group
Men of St. Michael
RCIA
Religious Education (K-6)
Women’s Circles

Liturgy

Altar Servers
Extraordinary Ministers of Holy Communion
Extraordinary Ministers of Holy Communion to
the Sick and Homebound
Lectors
Sacristans
Ushers

Music

Accompanists
Children’s Choir
Choir
Vocalists

Prayer Commitment

Men of St. Michael
Perpetual Adoration
Prayer Chain
Respect Life
Special Needs Prayer Group
Women’s Circles
Vocations Ministry

Skilled Craft or Professional Services

Altar Linens
Art and Environment
Christmas In October
Communications Committee
Defenders’ Ball Committee
Gardening Angels
Honduras Mission
Stephen Ministry

Preparation & Support

A-Team
Art and Environment
Blood Drive Volunteer
College Outreach
Defenders’ Ball Pre-Event Help
Divine Dusters
Gifts for the Christ Child
Respect Life
VBS Pre-Program Volunteer

Teaching Adults

Adult Education/Small Group Scripture Study
Marriage Preparation Mentor Couples
RCIA
Women’s Circles

Working with Children/Youth

American Heritage Girls
Boy Scouting/Cub Scouting
CHOSEN Confirmation Facilitator
Early Childhood Enrichment
High School Youth Ministry Core Team Member
Honduras Mission
Nursery—Sunday Mass & Parish Events
Religious Education (K-8)
Vacation Bible School
Volunteer Service League
Teen Sunday Dinners Team
VBS On-Site Volunteer

> *Requires the completion of VIRTUS training if over age 16.*

Formal training is required.

APPENDIX II

VOLUNTEER OPPORTUNITIES BY TIME COMMITMENT

Once or Twice Per Year 🕒

Blood Drive Volunteer
Christmas in October
College Outreach
Family Bingo
Father/Daughter and Mother/Son Events
Gifts for the Christ Child
Marriage Preparation Mentor Couples
Parish Picnic
Rectory Meals
Red Bag/Green Bag
St. Joseph Table
Vacation Bible School (VBS) On-Site Volunteer

About 3-6 Times Per Year 🕒🕒

Altar Linens
Art and Environment
Blood Drive Coordinator
Defenders' Ball Committee
Honduras Mission
Neighborhoods of St. Michael
Respect Life
Social Committee
Ushers
Vacation Bible School (VBS) Pre-Program
Volunteer

About Monthly or Bi-Weekly 🕒🕒🕒

American Heritage Girls
Catholic Charities Food Pantry
Communications Committee
Cub/Boy Scouting
Donut Sunday
Dinner for 8
Divine Dusters
Early Childhood Enrichment (ECE)
New Member Welcome and Registration
Mothers of Young Children (MOYC) Board
Prayer Chain Coordinator
Preschool Advisory Committee (PAC)

School Advisory Committee (SAC)
St. Mary's Food Kitchen
Sports Commission
Special Needs Prayer Group

About Weekly 🕒🕒🕒🕒

CHOSEN (7th & 8th) Facilitator
Finance Council
High School Youth Ministry Core Team
Music Ministry
Parish Council
Perpetual Adoration
Religious Education (K-6)
RCIA Core Team/Sponsor

Depends on Number of Participants

Altar Servers
Extraordinary Ministers of Holy Communion
Extraordinary Ministers of Holy Communion to the Sick and Homebound
Funeral Luncheons
Greeters
Lectors
Snow Angels
Stephen Ministry

Varies to Fit Interests or Schedules

Bunco
Gardening Angels
Just Older YouthS (JOYS)
New Member Social
Meals for the Sick
Men of St. Michael
Mothers of Young Children (MOYC)
Parish Office Support
Prayer Chain Participant
Women's Circles
Women of St. Michael
Vocations Ministry

St. Michael the Archangel Parish
Prayers for 2017

Divine Mercy Chaplet Closing Prayer

Eternal God, in whom mercy is endless
and the treasury of compassion — inexhaustible,
look kindly upon us and increase Your mercy in us,
that in difficult moments we might not despair
nor become despondent,
but with great confidence
submit ourselves to Your holy will,
which is Love and Mercy itself.
Amen.

Prayer to St. Michael

St. Michael the Archangel,
defend us in battle.
Be our defense against the wickedness
and snares of the devil. May God rebuke him, we humbly pray,
and do you, O Prince of the Heavenly Host,
by the Power of God, thrust into Hell Satan
and all the evil spirits who prowl about the
world seeking the ruin of souls.
Amen.



St. Michael the Archangel Catholic Parish

14201 Nall Avenue • Leawood, KS 66223 913.402.3900 • www.stmichaelcp.org